

A extended meeting of the Internal Quality Assurance Cell with all teaching, non-teaching and casual staff of the college was held on 08.02.2023 at 2.30 in the TIC's room to discuss the following:

- i) IQAC action plan
- ii) IQAC requisition
- iii) Participate and student-centric learning methods.
- iv) Initiation of feedback system.
- v) Library and internet.

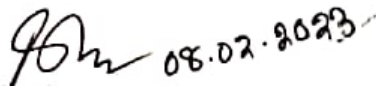
Members Present:

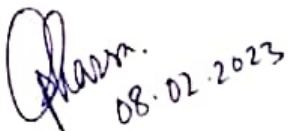
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|-------------------------------------|--|
| 1) JGM 08/02/2023                   | 22/ Sukanta Ghosh. 08-02-23.               |
| 2. Goutam Ghosh 8/2/23              | 23. Sheuli Rakshit. 08.02.23.              |
| 3. Subhrati Pan 8/02/2023           | 24. Mahuya Medda 08.02.23                  |
| 4. Aninda Datta 8/02/2023           | 25. Deepanjita Saha. 08/02/23.             |
| 5. Arpita Maroo 8/02/2023           | 26. Ranjan Mahanta 8/02/2023               |
| 6. Soma Khan. 8/02/2023             | 26. B. <del>Chandra</del> Chandra 08/02/23 |
| 7. Arpita Ghosal 08/02/2023         | 27. Bipar Kumar Mahanta 8.2.2023           |
| 8. Jagan Kumar Bala 08/02/2023      |  |
| 9. Netai Chandra Mondal. 08/02/2023 |  |
| 10. Medhab Konar 08/02/2023         |  |
| 11. Rajib Roy. 08/02/2023           |  |
| 12. Gouranga De 08/02/2023          |  |
| 13. Soma Pramanik Jana 08/02/23     |  |
| 14. Shyamashree Medda 08.02.23      |  |
| 15. Priyanka Jana 08.02.23          |  |
| 16. Mahuya Kundu 08.02.23           |  |
| 17. Nanda Kumar Pakhira 8/02/2023   |  |
| 18. Ganmoy Nayak. 08.02.2023        |  |
| 19. Bidhan Chandra Sahu 08.02.2023  |  |
| 20. Achintya Kumar 08/02/2023       |  |
| 21. Gopal Pandit 08.02.2023         |  |

**Minutes and resolutions:**



- i. At first, the resolutions of the last meeting were read and confirmed.
- ii. The Coordinator, IQAC proposed that the action plan for the year 2023 regarding different academic, cultural and related activities should be prescheduled and for that purpose, financial assistance from the college is urgently needed.
- iii. A requisition of infrastructural and academic essentials was placed before the Teacher-in-charge. It was unanimously decided that an estimate expenditure needed for NAAC related works be submitted to the college. The Teacher-in-charge assured that the estimate would be placed before the Governing Body for approval in the next G.B. meeting.
- iv. It was also decided that the college would increase number of student-centric and participative teaching methods like tutorial classes, group-discussions, teaching via PPT in the smart classroom to generate interest among students.
- v. It was decided that the college would collect feedbacks from concerned stakeholders at the earliest and upload the data on the institutional website after analyzing the feedback. Necessary action would be taken based on the analysis.
- vi. It was also discussed that the library would be computer operated as soon as possible.
- vii. It was also decided that the college website would be rearranged keeping in mind the requirements of NAAC SSR documentation. For that purpose, concerned technician would be contacted.
- viii. As there was nothing else to discuss, the meeting ended with vote of thanks from and to the chair.

  
Dr. Chandrani Bandyopadhyay  
Chairperson, IQAC  
Teacher in Charge  
Kabi Kantan Mukundaram Mahavidyalaya  
Pin - 712413

  
Probhat Chandra Hazra  
Coordinator, IQAC

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